

Monthly Expenditure Report



Reporting Month: September 2020 Budget Fiscal Year: 2020-2021

NC Name: Boyle Heights
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$50517.39	\$960.17	\$49557.22	\$0.00	\$1000.00	\$48557.22

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$15000.00	\$960.17	\$15555.09	\$0.00	\$15555.09
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10000.00	\$0.00	\$10000.00	\$0.00	\$10000.00
Neighborhood Purpose Grants	\$7000.00	\$0.00	\$7000.00	\$0.00	\$7000.00
Funding Requests Under Review: \$1000.00		Encumbrances: \$0.00		Previous Expenditures: \$-1515.26	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EIG CONSTANTCONTACT.CO	09/02/2020	E-mail messaging services. These funds are tied to the NC's encumbered funds.	General Operations Expenditure	Office	\$405.00
2	PUBLIC STORAGE 21910	09/03/2020	Approved monthly storage expenditure via the Administrative Packet	General Operations Expenditure	Office	\$220.00
3	IN THE MAILROOM	09/05/2020	Email/Web Services, approved via the administrative packet	General Operations Expenditure	Office	\$177.67
4	IN THE MAILROOM	09/10/2020	Website/Email Maintenance with In the Mail Room. Final expense to this vendor. NC approved new vendor for website/e-mail maintenance through the Administrative packet.	General Operations Expenditure	Office	\$157.50
Subtotal:						\$960.17

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



Marco Navarro <navarro.bhnc@gmail.com>

Constant Contact Pre-payment Deposit Invoice

Constant Contact Billing <notification@constantcontact.com>
Reply-To: notification@constantcontact.com
To: outreach@bhnc.net

Thu, Jun 11, 2020 at 10:06 AM



Invoice

Boyle Heights Neighborhood Council
Attn.: Marco Antonio Navarro
[2130 E 1st St](#)
Suite 110
Los Angeles, CA 90033
US
3235018027
<http://www.bhnc.net>

Invoice Number: 7PNJPPABB16320
Invoice Date: 06/11/2020
Username: outreach@bhnc.net
Terms: Due upon receipt

Description	Amount
Constant Contact - Email Plus	\$405.00
Prepay for 25% Off-12 Months 0 - 500 Contacts	
AMOUNT DUE:	\$405.00

Please make checks payable in U.S. funds to Constant Contact, Inc., noting your Invoice Number or Constant Contact Username on the check. Please include the bottom portion of this Invoice with your remittance to prevent any interruption in service.

Constant Contact, Inc. is a corporation with a Federal Tax ID number of: 04-3285398.

Note:

1. Payments under a prepayment plan are non-refundable deposits on account with Constant Contact that will be used to settle future monthly invoices.
2. Pre-payment amounts are estimated based on your current selection of services and may not be sufficient to last the discount period you choose.
3. Actual charges and discounts will be calculated at the time of your monthly invoice based on products and add-on services to which you subscribe and related usage.
4. If your account balance is too low to cover your monthly invoices, we'll convert your account to a standard monthly payment plan.

Billing questions? Please call Customer Support at (855) 229-5506
Constant Contact - [1601 Trapelo Road, Suite 329 - Waltham, MA 02451](#)

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.



Marco Navarro <navarro.bhnc@gmail.com>

Constant Contact Payment Receipt for Jose Orozco

Constant Contact Billing
 <notification@constantcontact.com>
 Reply-To: notification@constantcontact.com
 To: outreach@bhnc.net

Wed, Sep 2, 2020 at 11:18
 AM

Thank you for your recent payment. Your payment receipt is found below.



Payment Receipt for September 2, 2020

Boyle Heights NC
 Attn.: Jose Orozco
 200 N Spring St
 Los Angeles, CA 90012
 US
 3235018027

Today's Date: September 2, 2020
Payment Date: September 2, 2020
Payment Method: MasterCard (last 4 digits: 8405)
User Name: outreach@bhnc.net

Thank you for your payment!

Description	Amount Paid
Payment - Credit Card - 8405	\$405.00

Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the [My Account](#) link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the [My Account](#) page to opt out of receiving payment receipt emails in the future.

We appreciate your business.
 Best Regards,
 Constant Contact Billing
 1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call!
US / Canada Toll Free: (855) 229-5506
UK Toll Free: 0808-234-0942
Outside US / Canada: 0808-234-0945

Need to cancel your account? Just give us a call!
US / Canada Toll Free: 855-229-5506
UK Toll Free: 0808-234-0945
Outside US / Canada: +1 781-472-8120

Please do not reply to this email, as the reply address does not go to a monitored mailbox. If you have additional questions, please visit our Help Center at <http://www.constantcontact.com/help>.

Your Account Details [Log In](#)

VERONICA POLANCO

ACCOUNT NUMBER: 51170979
PHONE: (323) 427-3229
EMAIL: budget@bhnc.net

Balance Due Details

STORAGE LOCATION: 649 S Boyle Ave
Los Angeles, CA 90023
[Get Directions](#)

SPACE NUMBER: 145E
SPACE SIZE: 5x10

MONTHLY CHARGES		CURRENT BALANCE	
Monthly Rate:	\$205.00	Current Balance:	\$0.00
Rent Tax:	\$0.00	(as of 08/11/2020)	
Insurance:	\$15.00	Charges for Rental Term:	\$220.00
		(09/01/2020 to 09/30/2020)	
Monthly Total:	\$220.00	Total Due:	\$220.00

TOTAL DUE: \$220.00

Make This Payment

† PAST
DUE/DUE NOW

† DUE NEXT
09/01/2020

RENT	\$0.00	\$205.00
INSURANCE	\$0.00	\$15.00
TOTAL	\$0.00	\$220.00

Glad to have you with us,
Your Public Storage Team

† If you have a past due balance, please contact your location manager, as your property is subject to a lien and enforcement may be imminent.



We've made it easy to do everything you want online

Payments Your Way

Make a payment, view your transaction history, or sign up for AutoPay and never forget a payment.

Your Storage Space

Access your gate code, manage your insurance coverage, or schedule a move-out date.

Reservations are a Breeze

Get directions to the property, change your move-in date, or access helpful information before you move in.

Manage Your Contact Info

Update your contact information and your email notification preferences.

Public Storage.

CONNECT: [f](#) [t](#) [i](#) [p](#) [v](#) [i](#) [n](#) [BLOG](#)

Please do not reply to this email; it will not get through. If you'd like to reach us please contact your location manager or visit [PublicStorage.com](https://www.PublicStorage.com). Thanks!

The information contained in this email message is confidential and intended only for the recipient to which it was addressed.

© 2020 Public Storage. All rights reserved.

[PublicStorage.com](https://www.PublicStorage.com) | [U.S. Locations](#) | [Privacy Policy](#) | [Accessibility](#) | [Terms & Conditions](#) | [Contact Us](#)

Your AutoPay confirmation

Public Storage <DoNotReply@Publicstorage.com>

Thu 9/3/2020 8:37 AM

To: Treasurer <budget@bhnc.net>



Thanks for your AutoPay payment!

Hi Veronica,

We're confirming that a payment in the amount of \$220.00 was made on 09/02/2020 from your Master Card CreditCard account ending in 8405 and entry type is manual.

Your confirmation number for this transaction is 024161.

Your Account Details [Log In](#)

VERONICA POLANCO

ACCOUNT NUMBER: 51170979

PHONE: (323) 427-3229

EMAIL: budget@bhnc.net

Payment Details

STORAGE LOCATION: 649 S Boyle Ave
Los Angeles, CA 90023
(323) 282-5096

SPACE NUMBER: 145E

SPACE SIZE: 5x10

PAYMENT AMOUNT:
\$220.00

	PAST DUE/DUE NOW	DUE NEXT 10/01/2020
RENT	\$0.00	\$205.00
INSURANCE	\$0.00	\$15.00
TOTAL	\$0.00	\$220.00

Glad to have you with us,
Your Public Storage Team



INVOICE

Invoice #: 0990-BHNC
Invoice Date: Aug 3, 2020
Reference: JULY 2020
Due date: Aug 3, 2020

The Mailroom

Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
ksmith-mailroom@mail.com

Amount due:
\$177.67

Bill To:

Boyle Heights Neighborhood Council
Jeannette Garcia-Treasurer

budget@bhnc.net

Description	Quantity	Price	Amount
JUNE 2020 @ \$120/mo. Monthly maintenance of BHNC.net including uploading of all agendas, minutes, news, committee reports etc. as needed.	1	\$120.00	\$120.00
Recurring Website Hosting Fees. \$15 per month. Hosting through Mailroom-affiliated website hosting company.	1	\$15.00	\$15.00
Email service (9 Email Accounts) for July 2020 Email accounts are through GoDaddy.com as follows: President@BHNC.net; VicePresident@BHNC.net; Outreach@BHNC.net; Budget@BHNC.net; Rules@BHNC.net; Secretary@BHNC.net; Planning@BHNC.net; Environment@BHNC.net; Community@BHNC.net. Emails are \$2.50/mo X 9 emails = \$22.50/mo	9	\$2.50	\$22.50
Domain Name Renewal	1	\$20.17	\$20.17
		Subtotal	\$177.67
		Discount (\$0.00)	\$0.00
		Shipping	\$0.00
		Total	\$177.67 USD

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

09/04/2020 - 22:16 PDT

Sale

Total	\$177.67
MasterCard	...8405
Name on Card	
Auth Code	010801
Trans ID	PH0047860699
Merchant No	...3929

Thank you for your business!

Customer copy



INVOICE

The Mailroom

Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
ksmith-mailroom@mail.com

Invoice #: 1002-BHNC
Invoice date: Sep 9, 2020
Reference: FINAL BILL THRU AUG
Due date: Sep 9, 2020

Amount due:
\$157.50

Bill To:

Boyle Heights Neighborhood Council
Jeannette Garcia-Treasurer

budget@bhnc.net

Description	Quantity	Price	Amount
AUG 2020 @ \$120/mo. Email accounts are through GoDaddy.com as follows: President@BHNC.net; VicePresident@BHNC.net; Outreach@BHNC.net; Budget@BHNC.net; Rules@BHNC.net; Secretary@BHNC.net; Planning@BHNC.net; Environment@BHNC.net; Community@BHNC.net. Emails are \$2.50/mo X 9 emails = \$22.50/mo	1	\$120.00	\$120.00
Recurring website hosting fees \$15 per month Hosting through Mailroom-affiliated website hosting company.	1	\$15.00	\$15.00
9 EMAIL ACCOUNTS - AUGUST 2020	1	\$22.50	\$22.50
		Subtotal	\$157.50
		Shipping	\$0.00
		Total	\$157.50 USD

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

09/09/2020 - 18:08 PDT

Sale

Total	\$157.50
MasterCard	...8405
Name on Card	
Auth Code	058779
Trans ID	PH0048695658
Merchant No	...3929

Thank you for your business!

Customer copy