

**Neighborhood Council Funding Program**  
**APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Boyle Heights Neighborhood Council

**SECTION I - APPLICANT INFORMATION**

1a) Alma Family Services      95-2959331      CA      12/1976  
*Organization Name*      *Federal I.D. # (EIN#)*      *State of Incorporation*      *Date of 501(c)(3) Status (if applicable)*

1b) 3218 Wabash Ave      Los Angeles      CA      90063  
*Organization Mailing Address*      *City*      *State*      *Zip Code*

1c) 1000 Corporate Center Drive STE 650      Monterey Park      CA      91754  
*Business Address (if different)*      *City*      *State*      *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**  
Denise Villamil      323-264-2596      dvillamil@almafamilyservices.org  
*Name*      *Phone*      *Email*

2) **Type of Organization- Please select one:**  
 Public School *(not to include private schools)*      or       501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead**      **Attach IRS Determination Letter**

3) \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)*      *City*      *State*      *Zip Code*

**SECTION II - PROJECT DESCRIPTION**

4) **Please describe the purpose and intent of the grant.**

The Boyle Heights youth will participate in 4 virtual townhalls and assist with social media promotion. The 60 second video challenge will be youth or community submissions showing how they used the app and why they think it is important to be involved in their community. The campaign will culminate in a drive-thru celebration and resource fair where participants can pick up food and raffle items provided by Alma Family Services. Youth will assist in coordinating end of campaign resource fair.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The goal is to involve Boyle Heights community youth to participate in a month long campaign of bringing awareness to the 311 App, hosting community town halls on Instagram and Zoom showing how to use 311 and having community dialogue on the importance of being involved in the Boyle Heights community. Alma Family Services will lead trainings and gathering for youth ambassadors who will receive training on 311, campaign t-shirts and one time financial assistance for participation. This will help clean and improve the quality of life for the youth and community members.

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	<b>Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Staff for four virtual townhalls	\$500	\$500
		\$	\$
		\$	\$
6b)	<b>Non-Personnel Related Expenses</b>	<b>Requested of NC</b>	<b>Total Projected Cost</b>
	Financial Assistance \$50 per BH youth for 50 total	\$2,500.00	\$2,500.00
	T-Shirts 65 shirts at \$8.46 each	\$550.00	\$550.00
	311 Ongoing campaign by Alma Family Services	\$500	\$500

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?  
 No  Yes If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)  No  Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 4,050.00

10a) Start date: 11/02/20 10b) Date Funds Required: 11/02/20 10c) Expected Completion Date: 11/30/20  
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?  
 No  Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?  
 Yes  No **\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*  
Denise Villamil Program Director Denise Villamil 10/15/20  
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*  
Adrian Mancilla Program Manager Adrian M 10/15/20  
 PRINT Name Title Signature Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form