

Monthly Expenditure Report



Reporting Month: April 2021

Budget Fiscal Year: 2020-2021

NC Name: Boyle Heights
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$23635.59	\$21.17	\$23614.42	\$8040.00	\$0.00	\$15574.42

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$15000.00	\$21.17	\$3712.29	\$440.00	\$1672.29
Outreach		\$0.00		\$1600.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10000.00	\$0.00	\$10000.00	\$0.00	\$10000.00
Neighborhood Purpose Grants	\$7000.00	\$0.00	-\$7100.00	\$6000.00	-\$13100.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$25366.54	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	IN THE MAILROOM	04/01/2021	Jeannette Garcia motion to approve up to 21.17 for domain bhnc.org renewal. Carlos Cerdan 2nd the motion.	General Operations Expenditure	Office	\$21.17
Subtotal:						\$21.17

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Angela Moore	01/14/2021	Event Approval Code: BHNC 2021-001 Jose Pelico motioned to approve up to \$3,200.00 for Rio de Mi Vida Writing Stories. Jesse Soriano 2nd the motion.	General Operations Expenditure	Outreach	\$1600.00
2	Public Storage	04/29/2021	Monthly public storage fee, approved via the Administrative Packet FY 2020 - 2021	General Operations Expenditure	Office	\$440.00
3	Hunger Action Los Angeles	05/12/2021	Jeannette Garcia motioned to approve up to \$6,000.00 for Hunger Action LA NPG. David Pugo, 2nd the motion.	Neighborhood Purpose Grants		\$6000.00
Subtotal: Outstanding						\$8040.00



INVOICE

The Mailroom

Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
ksmith-mailroom@mail.com

Invoice #: 030-BHNC
Invoice date: Mar 5, 2021
Reference: domain renewal
Due date: Mar 5, 2021

Amount due:
\$21.17

Bill To:

Boyle Heights Neighborhood Council
Jeannette Garcia-Treasurer

budget@bhnc.net

Description	Quantity	Price	Amount
DOMAIN NAME RENEWAL Renewal of BoyleHeightsNC.org domain name through GoDaddy Domains for one year.	1	\$21.17	\$21.17
BALANCE DUE IS \$112.50 for email use through end of January 2021. Email accounts to be transferred to new account managed by The Web Corner by January 31, 2021 to avoid additional fees.			
		Subtotal	\$21.17
		Shipping	\$0.00
		Total	\$21.17 USD

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

04/01/2021 - 15:46 PDT

Sale

Total	\$21.17
MasterCard	...6365
Name on Card	
Auth Code	041254
Trans ID	PS0008223119
Merchant No	...3929

Thank you for your business!

Customer copy

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature [Signature]
Print/Type Name:

Authorized Signature: [Signature]
Print/Type Name:

Date: